

The Bolton Board of Education held its regularly scheduled Business Meeting on November 9, 2016. Members present were Chair Liz Krueger, Andrew Broneill, Kate Gallé, Scott Rich and Alison Romkey. Superintendent Kristin Heckt was also present. BOE members Chris Davey and Stacy Reed were absent.

- A. Call to Order – Chair Liz Krueger called the meeting to order at 6:30 PM.
- B. Celebration of Excellence – Superintendent Heckt recognized the following students:
  - BCS – Grade 7 Student Achievers – Daniel Bokshan and Kylie Kerr
  - BCS – Grade 8 Student Achievers – Colin Nichols and Alexis Ruiz
  - BHS – Katharine Monroe recipient of the Daughters of the American Revolution Good Citizen Award
  - Justin Wiles – Comcast Leaders and Achievers Scholarship AwardSuperintendent Heckt also noted that she, BHS Principal Joseph Maselli and staff member Jennifer Carvalho had just returned from Washington, D.C. where they received the 2016 National Blue Ribbon Schools award. Superintendent Heckt expressed her thanks and gratitude to **all** the staff and students in the Bolton School District as it takes the efforts of all for even just one district school to achieve such high recognition.
- C. Comments from the Audience – None
- D. Additions to Agenda – Superintendent Heckt asked that Executive Session be added for discussion on a personnel matter and that item E.6.b. (PBIS Update) be moved up to follow E.3. (BHS Student Representatives Report).
- E. Routine Business Items
  - 1. Communications to Board Members – Andrew Broneill had conversations with parents on whether the school district had plans to put up signs in key spots in town in recognition of the Blue Ribbon award and what the fee is for high school students who drive to school and why are they charged and what is done with those funds collected. Kate Gallé also had parent conversations on how the district would publicize the Blue Ribbon award and positive feedback on what a wonderful experience their child had on participating on the BCS Cross Country team. Superintendent Heckt was given an anonymous letter that was delivered to the Town Hall expressing that our student tuition rate is too low.
  - 2. Approval of Minutes
    - a. October 13, 2016 – A **motion** to approve the minutes was presented by Alison Romkey, 2<sup>nd</sup> by Scott Rich; motion passed 3-0 with Kate Gallé abstaining.
  - 3. BHS Student Representatives Report – Julia Hinckley reported that the Girls Soccer team made it to the final 8 play-offs, the Girls Volleyball team was in the second round of state competition, the Boys Soccer team lost in the first round of state competition, and Cross Country had another commendable season. Justin Wiles reported that the first quarter marking period had ended and the senior Capstone project initiative was getting off the ground. Justin also extended his personal congratulations to the fall sports teams for a great season.

4. Board of Education Committee Reports
    - a. Building and Grounds – Andrew Broneill reported the subcommittee met earlier this evening and reviewed school project lists.
    - b. CAPA – Scott Rich reported the subcommittee met and finalized the 5-year CAPA list that will be submitted for Board approval for presentation to the town at the next scheduled CAPA meeting.
    - c. Finance – Alison Romkey reported the budget is at a 22% expenditure with a \$100K deficit in SPED with concerns that it may grow due to possible excess cost reductions as a result of the current state budget situation.
  5. Community Meeting Reports / Board of Education – Chair Liz Krueger reported that she, members Andrew Broneill, Alison Romkey and Scott Rich and Superintendent Heckt attended the Three Board meeting.
  6. Superintendent of Schools Report
    - a. CAPA – Superintendent Heckt requested Board approval of the presented CAPA list previously mentioned in item E.4.b. A **motion** to approve the list as presented was made by Alison Romkey, 2<sup>nd</sup> by Kate Gallé; MUP.
    - b. PBIS Update – BCS Assistant Principal, Darryl Giard; BCS Second Grade Teacher, Wendy Pagani, BHS English Teacher, Joyce Teed, BHS Dean of Students, Christine Johnson and the BHS Unity Team members, Sean Abbas, Erin Gallacher, Toz’monay Johnson, Zach Manganella, Alex Palmer and Mikalia Johnson presented information on the positive impact the PBIS program has had in their schools, including program awareness for the students and event initiatives that had been taken.
- F. Unfinished Business
1. Second Read – 2017-2018 School Calendar – Superintendent Heckt reported that as a result of required self-assessment NEASC work by the BHS staff and in keeping with the legislative requirement to follow the CREC common calendar and to also allow for a common PD day within both the CREC and EASTCONN calendars, it was necessary to develop the additional Draft 2 and Draft 3 calendars that were being presented. She asked for the Board for their approval of her recommendation of Draft 3. A **motion** to approve Draft 3 of the 2017-2018 School Calendar was presented by Alison Romkey, 2<sup>nd</sup> by Kate Gallé. After discussion on concerns of the proposed Election Day school closing and having school on Veteran’s Day, the Board requested that Superintendent Heckt ask for parent feedback on Draft 3 and report the information received to the Board. Superintendent Heckt agreed to solicit parent feedback on Draft 3 and offered to gather feedback from veterans at the ceremony the next day and expressed the importance of the 2017-2018 School Calendar being approved at the December meeting. The motion was withdrawn.
  2. Second Read – Policies
    - a. 3542.22 – Food Service Personnel – Code of Conduct – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.
    - b. 3542.31 – Free and Reduced Lunches Conduct – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.
    - c. 3542.33 – Food Sales Other Than NSLP – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.

- d. 4118.112 – Sex Discrimination and Sexual Harassment in the Workplace – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.
  - e. 4120 – Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students by School Employees – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.
  - f. 5134 – Use of District’s Computer System – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.
  - g. 5142.1 – Physical Activity and Student Discipline – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.
  - h. 5145.5 – Sex Discrimination and Sexual Harassment – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.
  - i. 5145.12 – Search and Seizure – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.
  - j. 5145.511 – Child Sexual Abuse and Assault – A **motion** to approve the policy was presented by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.
- G. New Business – None
- H. Future Business  
A motion to adjourn into Executive Session was presented at 7:55 PM by Alison Romkey, 2<sup>nd</sup> by Kate Gallé; MUP.
- I. Executive Session  
1. Personnel Matter  
The Board came out of Executive Session by consensus at 8:20 PM.
- J. Adjournment – A motion to adjourn was presented at 8:21 PM by Alison Romkey, 2<sup>nd</sup> by Andrew Broneill; MUP.

Respectfully submitted,

Lori Boyd  
Board Clerk