

The Bolton Board of Education held its regularly scheduled Business Meeting on January 12, 2017. Members present were Chair Liz Krueger, Andrew Broneill, Chris Davey, Scott Rich and Alison Romkey. Superintendent Kristin Heckt was also present. BOE members Kate Gallé and Stacy Reed were absent.

- A. Call to Order – Chair Liz Krueger called the meeting to order at 6:30 PM.
- B. Celebration of Excellence – Superintendent Heckt recognized the following students:
 - BCS – Grade 3 Student Achievers – Natalie Connelly, Ni’Yonie Gray and Allison Hartzog
 - BCS – Grade 4 Student Achievers – Andrew D’Amico, Max Lech and Nicholas Yonika
 - BHS – Erica Dean was recognized for receiving the HOBY (Hugh O’Brian Youth Leadership) awardSuperintendent Heckt also introduced Jessica Szafran, the newly appointed Assistant Principal at Bolton Center School.
- C. Comments from the Audience – None
- D. Additions to Agenda – Superintendent Heckt requested that items E.6.b. and E.6.c be switched.
- E. Routine Business Items
 - 1. Communications to Board Members – None
 - 2. Approval of Minutes
 - a. December 8, 2016 – BOE Special Meeting – A **motion** to approve the minutes was presented by Alison Romkey, 2nd by Andrew Broneill; MUP.
 - b. December 8, 2016 – BOE Business Meeting – A **motion** to approve the minutes was presented by Alison Romkey, 2nd by Andrew Broneill; MUP.
 - 3. BHS Student Representatives Report – Julia Hinckley reported that Spirit Week before the winter break was great with fun lunchroom activities and a pep rally. Justin Wiles reported that exams have begun and a Robotics Competition will be held at BHS on January 14 from 7:00 AM to 3:00 PM with 34 teams competing. This is a free event and encouraged all to attend.
 - 4. Board of Education Committee Reports
 - a. Finance – Alison Romkey reported the budget is at a 44% expenditure with a projected \$84K shortfall in SPED.
 - b. Personnel – Chair Krueger noted the Board had approved the appointment of Jessica Szafran as the new Assistant Principal at Bolton Center School.
 - 5. Community Meeting Reports / Board of Education – Scott Rich reported that the BOS and BOE presented their CAPA lists to the CAPA Committee and that a follow-up meeting with the BOS will be on January 17th to combine the lists and prioritize the project needs for final submission. The District Safety Council also met with members of the BVFD and had a walk-through of the school buildings. Several BOE members also attended the BOS meeting on January 11th where the Town presented their Notice of Special Town Meeting and the Resolution being presented at that meeting. Superintendent Heckt provided this information to our school parents and

staff through our School Messenger system at the BOS request. Chair Krueger noted there will be a 2+2+2 meeting a couple of weeks.

6. Superintendent of Schools Report

- a. 457 Optional Retirement Plan – Superintendent Heckt summarized the information provided to Board members on this new, optional retirement plan for staff at no cost to the BOE and asked that the Board approve moving forward to make it available. A **motion** to approve the offer of the 457 Optional Retirement Plan was presented by Alison Romkey, 2nd by Chris Davey; MUP.
- b. Pre-School Update – PK teacher, Kyle Osborne; Speech & Language Pathologist, Cristina Lambros and OT, Katie Coleman, presented a power point overview of the PK program at BCS. In response to questions, there is a minimal fee for typical peer families and no fee for SPED families.
Instructional Coaching Update – Sarah Malinoski, Director of Instructional Technology and Curriculum and BCS staff Elisha Rose (4th grade), Becky Sullivan (K-5 Instructional Coach) and Tracy Wunch (3rd grade) presented a power point update on year two of the Instructional Coaching Model at BCS. In response to questions, it was further explained that having the IC position allows for the information on improved or new strategies to be shared with more teachers and implemented in more classrooms. Sarah Malinoski further explained that improvements are seen in the STAR assessment data and that we expect SBAC data to also continue to show gains for students. Last year, the IC position focus was on literacy and there is evidence this year of fewer students needing literacy intervention. This year’s IC focus is on both literacy and math.
- c. Special Education Overview – Director of Student Support Services, Beth Goldsnider, presented a power point overview of the Special Education identification process and documentation requirements. In response to questions, Beth noted there have been several new in-house programs implemented in the district, as well as focused PD for the staff that have brought increased student results at reduced costs.
- d. Superintendent Heckt asked the Board to note the information provided to them on the upcoming CABE Legislative Breakfast on Jan 23 and to RSVP to Lori Boyd by next Tuesday, Jan 17.

F. Unfinished Business

1. Second Read – Policies – Action Required

- a. 5131 – Conduct and Discipline – a **motion** to approve this policy was presented by Alison Romkey, 2nd by Scott Rich; MUP.
- b. 5131.911 – Bullying – a **motion** to approve this policy was presented by Alison Romkey, 2nd by Scott Rich; MUP.
- c. 5144.1 – Restraint and Seclusion – a **motion** to approve this policy was presented by Alison Romkey, 2nd by Scott Rich; MUP.
- d. 5145 – Section 504 – a **motion** to approve this policy was presented by Alison Romkey, 2nd by Scott Rich; MUP.

G. New Business

1. Resignation – Superintendent Heckt presented a resignation from Central Office Admin. Assistant, Demetria Simmons, effective December 14, 2016. She also noted that the vacancy had been filled. A **motion** to accept the resignation was presented by Alison Romkey, 2nd by Chris Davey; MUP.

2. New Course – Sarah Malinoski presented an overview of the AP Statistics course and noted that it was brought to administration by a BHS staff member who volunteered her time over the summer to research the course requirements and prepare the presentation. Text books will cost approximately \$3300. A **motion** to approve the AP Statistics course for the 2017-2018 school year was presented by Andrew Broneill, 2nd by Alison Romkey; MUP.
- H. Future Business – None
 - I. Adjournment – A **motion** to adjourn was presented by Andrew Broneill at 8:15 PM, 2nd by Alison Romkey; MUP.

Respectfully submitted,

Lori Boyd
Board Clerk